



APPLICATION FOR A TEMPORARY SIGN

**All Applications are reviewed on Wednesday's ONLY**

**(If received on a Wednesday the application will be reviewed on the Following Wednesday)**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Location of Sign: \_\_\_\_\_

Size: \_\_\_\_\_ Will it be lighted? Yes \_\_\_\_\_ No \_\_\_\_\_

Message/content: \_\_\_\_\_

to be in place from \_\_\_\_\_ through \_\_\_\_\_

**All applications must include a picture of the signage to be used;**

A lot is permitted to display a temporary sign for a maximum of ninety (90) days within any twelve (12) month period. Signs may be displayed for a maximum of fifteen (15) consecutive days, and must be removed for a minimum of fifteen (15) consecutive days. See Section 102-272 of the Sign Ordinance.

\_\_\_\_\_  
Signature of Applicant

FOR OFFICE USE ONLY

Type and size of all existing signage on this lot:

\_\_\_\_\_  
\_\_\_\_\_

Applications in calendar year 1 2 3

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date of Review \_\_\_\_\_

Comments: \_\_\_\_\_

Date Received: \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator