

# Minutes for the City of Sterling Municipal Band Commission

June 13, 2022

Commissioners:

Gonzalo S. Reyes – Chair \*\*remote\*\*

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp \*\*absent\*\*

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

**I. CALL TO ORDER**

A regular meeting of the Sterling Municipal Band Commission was held on 6/13/2022 at 6:05 p.m. in the temporary second floor City Council Chambers at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner O’Keefe called the meeting to order and attendance was taken showing four Commissioners were present.

**II. CONSENT ITEMS**

Commissioner Lee made a motion to approve the following consent items:

May 2022 Meeting Minutes

June 2022 Band Director Report

June 2022 Band Manager Report

Commissioner Boze seconded the motion which carried unanimously.

**III. FINANCIAL REPORT**

Commissioner Lee presented the Financial Report showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$62,300	\$6,590.00
Materials and Services:	\$38,200	\$686.00
Capital Expenses:	\$3,500	\$0.00
Revenue:	\$106,480	\$9,302.85

Commissioner Lee gave the financial report as shown above. Donations continue to come in, as well as additional money from the State Replacement. The account for QR code donations should be ready to go this week. We can also add a donate button to the Facebook page.

Commissioner Boze made a motion to receive the report. It was seconded by Commissioner Lee and carried unanimously.

**IV. COMMENTS FROM THE PUBLIC**

No requests were made by members of the public for comment.

**V. OLD BUSINESS**

Commissioner Reyes reported that Sterling Commercial Roofing would need 5 – 6 days without rain to complete the GCC repair. They will also be checking the gutters.

The Commission discussed the current state of construction in Central Park and felt that the impact would be negligible. The Port-o-pot has been ordered for the remainder of the summer season at a cost of \$100 a month. This includes weekly cleaning on Tuesdays.

Director Hackbarth contacted Bob Bartell to have the American Legion present colors during the 4<sup>th</sup> of July concert. She was also ready to order beads and flags to be handed out at the caretta for the concert.

For the Kidz Konzert, it was decided on to include the following in the grab bags for the kids: mini coloring book and crayon pack, 2 tootsie pops, Culver’s Tokens, sidewalk chalk, and egg shakers. Commissioner Reyes will contact the balloon artist, and face painter.

Director Hackbarth reported that the soloist on 7/20, Cassidy Elmer, is doing jazz numbers supported by a jazz band. Non playing sections of the Band will remain on stage as to not have extra time for members leaving and entering back onto stage.

Director Hackbarth is recording each concert to get the best possible recording to WNIU for their 8/1 airing featuring the SMB.

Due to scheduling conflicts, it was decided not to participate in Taste of Fiesta. We will still be participating in the parade the following week. Commissioner Reyes will be checking to make sure construction on the Avenue G bridge will not impact the parade.

## **VI. NEW BUSINESS**

Commissioner Reyes will contact SPS5 regarding using CMS as a rain venue. It was set up to use prior to COVID, but we have not had the discussion of its use post COVID.

Commissioner Lee brought up the topic of graphic identity, and making sure there was consistency across all of our publications, and mailings. We have come a long way in the past 4 years to create that consistency, and will strive to dial it in even further. The goal is to give the audience/community the best product we can.

Commissioners O'Keefe and Lee will coordinate to get the audience survey ready to be included for the 4<sup>th</sup> of July concert. A QR code will be included in the program that links to the online survey.

## **VII. MISCELLANEOUS**

Commissioner Reyes had the following reminders of upcoming events:

Annual Meeting: June 2022

Director Hackbarth has contacted Rocco's Music out of Rockford to come to GCC to replace and tune the heads of all four timpani, bass drum, and bongos. She is still waiting on the quote to return, but thought it would be around \$900. It will be put on the agenda for next week's annual meeting so a vote can be taken.

**VIII. ADJOURNMENT**

Commissioner Boze made a motion to adjourn the meeting. Commissioner Lee seconded the motion which carried unanimously and the meeting was adjourned at 7:51 p.m.

Minutes were taken by Band Manager Paul Ausman for submission to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman", with a long horizontal stroke extending to the right.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be  
Tuesday July 11, 2022 at 6:00 p.m. in the City Council Chambers  
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**