

# Minutes for the City of Sterling Municipal Band Commission

May 10, 2022

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp \*\*absent\*\*

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

**I. CALL TO ORDER**

A regular meeting of the Sterling Municipal Band Commission was held on 5/10/2022 at 6:04 p.m. in the temporary second floor City Council Chambers at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing four Commissioners were present.

**II. NOMINATION AND ELECTION OF OFFICERS**

Commissioner O’Keefe nominated Commissioner Boze for Secretary. She accepted the nomination and was confirmed with a unanimous vote.

Commissioner O’Keefe nominated Commissioner Lee for Treasurer. He accepted the nomination and was confirmed with a unanimous vote.

Commissioner Boze nominated Commissioner O’Keefe for Vice-Chair. He accepted the nomination and was confirmed with a unanimous vote.

Commissioner Boze nominated Commissioner Reyes for Chair. He accepted the nomination and was confirmed with a unanimous vote.

**III. CONSENT ITEMS**

Commissioner O’Keefe made a motion to approve the following consent items:

April 2022 Meeting Minutes

May 2022 Band Director Report

May 2022 Band Manager Report

Commissioner Boze seconded the motion which carried unanimously.

**IV. FINANCIAL REPORT**

Commissioner Lee presented the Financial Report showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$61,000	\$54,910.00
Materials and Services:	\$39,038	\$35,186.30
Capital Expenses:	\$9,050	\$7,880.53
Revenue:	\$91,294.00	\$113,708.39

Commissioner Lee gave the financial report as shown above and stated that around \$10,000 of the 21/22 budget will roll over into the Band’s reserves at the close of the City’s fiscal year. Donations continue to come in, as well as additional money from the State Replacement.

Commissioner O’Keefe made a motion to receive the report. It was seconded by Commissioner Boze and carried unanimously.

**V. COMMENTS FROM THE PUBLIC**

No requests were made by members of the public for comment.

## VI. OLD BUSINESS

Commissioner Reyes reported that Sterling Commercial Roofing will be building scaffolding this week in preparation of next week's GCC roof repair. He will also check with them to see if they will be able to check the gutters, and fix if need be.

Commissioner Reyes reported that Brad Schrader from Public Works contacted him to report on construction progress in Central Park. Mr. Schrader stated that the ellipse sidewalk from the band shell around to the north east corner of the park should be finished prior to the start of our summer season. He also stated that the surrounding ground should be finish graded as well. Janna Groharing had contacted Mr. Schrader previously regarding access to the gazebo this summer. Mr. Schrader let her know that we will have access to it all summer.

Director Hackbarth reported that 200+ students attended Allen Cordingley's clinic prior to the Spring concert. He connected well with the students. They enjoyed the sax ensemble and were surprised to learn that you did not have to be a music major to continue to play your instrument in college. Over all the Spring concert was a great success and everything went smoothly from planning, set up, playing, and wrapping up. We had a much larger audience than we normally have for this concert by about 100 people. Donations (\$1,629) were also much higher than in the past.

Commissioner O'Keefe inquired if we would be helping promote the Belson event occurring this summer in Rock Falls. Director Hackbarth said that we planned on promoting the event at each summer concert leading up to the event.

Director Hackbarth and Manager Ausman will work with Sterling Main Street to design sponsor signs to be used this summer. We will be getting one 4' x 6' banner and two 2' x 3' yard signs for each sponsor.

Director Hackbarth reported that all of the summer guests are set, and that the new music is coming in.

Commissioner Reyes has sent the first seven pre-show groups their contracts.

Commissioner Reyes and Manager Ausman will work together to thank Dr. Kreuger for continuing to allow us use of his storage garage for the caretta, and risers while we were borrowing them.

Director Hackbarth and Manager Ausman will work on organizing a welcome back meal for the Band to occur prior to the first concert's rehearsal on 5/31. Suggestions for food were pizza, Chicken George, or Culver's snack packs.

Commissioner Lee reported that the QR code & bank account for donations will be ready for the first concert.

Director Hackbarth reported that 7 students signed up for auditions on 5/14 in the SHS Band Room.

Commissioner Reyes reported that Turnroth Signs has received the artwork for the billboards. He will follow up with them to see when they will be going up.

**VII. NEW BUSINESS**

Director Hackbarth was contacted the radio station WNIU out of DeKalb to have the Band participate in their weekly program Encore on Monday evenings at 7. We will record one of our July concerts and they will replay it on 8/1/2022.

The shared concert with NIU was tabled until the next meeting.

Commissioner Reyes was contacted by Taste of Fiesta organizers to see if the Band would be able to participate in the event. They would like a brass quintet to perform on 9/10 for around 20 minutes. Director Hackbarth will look into this further.

**VIII. MISCELLANEOUS**

Commissioner Reyes had the following reminders of upcoming events:

Annual Meeting: June 2022

The June and July meetings will be on the second Monday due to rehearsal conflicts those months.

Director Hackbarth would like to see the donor thank you cards sent out more frequently, and sooner after donation receipt. Manager Ausman and Commissioner Lee have started to do them quarterly, but will increase the frequency during the summer months when most of the donations come in.

**IX. ADJOURNMENT**

Commissioner Boze made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which carried unanimously and the meeting was adjourned at 7:50 p.m.

Minutes were taken by Band Manager Paul Ausman for submission to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman", with a long horizontal line extending to the right.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be**

**Tuesday June 13, 2022 at 6:00 p.m. in the City Council Chambers**

**located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**