

Minutes for the City of Sterling Municipal Band Commission

March 14, 2022

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp ****absent****

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 3/14/23 at 6:03 p.m. in the City Council Chambers at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing Four Commissioners were present.

II. CONSENT ITEMS

Commissioner Boze made a motion to approve the following consent items:

- February 2023 Meeting Minutes
- March 2023 Band Director Report
- March 2023 Band Manager Report

Commissioner O’Keefe seconded the motion which carried unanimously.

III. FINANCIAL REPORT

The Financial Report was presented showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$62,300	\$53,692.50
Materials and Services:	\$38,200	\$35,012.58
Capital Expenses:	\$39,180	\$112.99
Revenue:	\$106,480	\$119,584.83

Commissioner Lee also reported that our operating budget for the rest of the fiscal year was \$29,366.76, with increases in interest and donations.

Commissioner O'Keefe made a motion to receive the report. It was seconded by Commissioner Boze and carried unanimously.

Commissioner Lee has presented the proposed budget to the City Council. He received praise for the great job we are doing. It will have the final review at the next Council meeting, with approval vote the first meeting of April.

IV. COMMENTS FROM THE PUBLIC

No requests were made by members of the public for comment.

V. OLD BUSINESS

Director Hackbarth reported that Dr. Rummel's clinic is all set up for 4/25 at 1:00 p.m. at Centennial Auditorium. It will focus on brass instruments, but all players are welcome. She will be sending an email out to the area directors inviting their groups to come.

Commissioner O'Keefe made a motion to approve the stipend of \$800 for Dr. Rodney Schueller to guest conduct on 6/21/23. It was seconded by Commissioner Boze and carried unanimously.

Commissioner O'Keefe made a motion to approve the stipend of \$500 for Scott Stich to guest conduct on 7/14/23. It was seconded by Commissioner Lee and carried unanimously.

Commissioner O'Keefe made a motion to approve up to \$4000 to purchase polos for the Band to use. It was seconded by Commissioner Boze and carried unanimously.

Commissioner O'Keefe recommended to donate the Band's old drum set to Sterling High School. Director Hackbarth and Manager Ausman will take care of delivering it to the High School.

Commissioner Reyes reported that there is only one open spot for the summer pre-concert slots. Commissioner Lee has updated the Pre-show contract and Information sheet.

The Commission discussed purchasing items to sell during the summer concerts. It was decided to get quotes for t-shirts, stadium cushions, insulated tumblers, and koozies. Manager Ausman will contact JMM Printing to get the quote.

VI. NEW BUSINESS

Commissioner Reyes had Manager Ausman put an incident form into the personnel folder in Dropbox.

VII. MISCELLANEOUS

The special award has been ordered. The whole Commission will present it.

Director Hackbarth would like to have select members of the band record the Junior Etudes for ILMEA and put them on our YouTube channel. There is a lack of available reference online for them, and this will be a great opportunity for the Band to get its name out there online.

Director Hackbarth would like the sponsorship letter to be ready for the next meeting.

VIII. ADJOURNMENT

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Boze seconded the motion which carried unanimously and the meeting was adjourned at 7:39 p.m.

Minutes were taken by Band Manager Paul Ausman to submit to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman", with a long horizontal stroke extending to the right.

Paul Ausman

SMB Band Manager

The next regular meeting of the Sterling Municipal Band Commission will be

Tuesday April 11, 2023 at 6:00 p.m. in the City Council Chambers

located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081