

Minutes for the City of Sterling Municipal Band Commission

March 8, 2022

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 3/8/2022 at 6:09 p.m. in the Police Training Room at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing five Commissioners were present.

II. CONSENT ITEMS

Commissioner O’Keefe made a motion to approve the following consent items:

February 2022 Meeting Minutes

March 2022 Band Director Report

March 2022 Band Manager Report

Commissioner Lee seconded the motion which carried unanimously.

III. FINANCIAL REPORT

Commissioner Lee presented the Financial Report showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$61,000	\$50,535.00
Materials and Services:	\$39,038	\$32,783.32
Capital Expenses:	\$9,050	\$5,365.54
Revenue:	\$91,294.00	\$104,132.50

Commissioner Lee gave the financial report as shown above and stated that the working balance for the rest of the fiscal year would be around \$15,448. Donations continue to come in.

Commissioner O’Keefe made a motion to receive the report. It was seconded by Commissioner Crisp and carried unanimously.

IV. COMMENTS FROM THE PUBLIC

No requests were made by members of the public for comment.

V. OLD BUSINESS

Director Hackbarth reported that all the music ordered was in for the Spring Concert. Mr. Cordingley’s picture and bio are also in, and she will get flyers and Facebook posts started. The Saxophone choir Mr. Cordingley is bringing with him will only be at the clinic, which will be at 1:00 on 4/26/2022 at Centennial Auditorium.

Director Hackbarth has had contact with the final two guest conductors for the summer season. Once she finalizes their dates, she all of the other special event dates will fall in place. She will then get the information to Commissioner Reyes to begin scheduling pre-concert entertainment. Commissioner Boze requested that we utilize the Carreta for the Saturday Night Concert Series. Assignments will be included with the rest of the Music Under the Stars dates.

Commissioner Lee contacted Janna Groharing, and Cindy Von Holton from the City, to ask about using QR codes for donations. Ms. Groharing said that it would be no problem to set up and use in print and online publications. Ms. Von Holton said that she will be able to look into setting up a special account for the donations to go directly into. Commissioner Lee reported that everything should be ready to go by the next meeting.

Commissioner Lee inquired into investing part of our reserves. Ms. Von Holton said we could, but that right now we would be best to leave the money sit where it is at, but we could revisit the topic at a later date.

Commissioner O'Keefe made a motion to approve the Vision and Mission statements as presented. It was seconded by Commissioner Crisp and carried unanimously. Band Manager Ausman will get the updated versions to Teri Sathoff at the City to put on the Band's web page. We will also include the vision statement in our programs as well as musician folders.

VI. NEW BUSINESS

Commissioner O'Keefe made a motion to approve \$2,092.00 on invoice #15267 from Sterling Commercial Roofing to repair the wind damage at Grandon Civic Center. It was seconded by Commissioner Boze and carried unanimously. Brad Schrader from Public Works is waiting on an estimate from Sterling Commercial Roofing to replace the existing roof. It is 30 years old and has separated from the structure. (This is what allowed for the wind damage.)

VII. MISCELLANEOUS

Commissioner Reyes reminded everyone of upcoming event dates for the Commission: nominations for the election of officers will occur in May, and the Annual meeting will be on June 20.

VIII. ADJOURNMENT

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Crisp seconded the motion which carried unanimously and the meeting was adjourned at 7:20 p.m.

Minutes were taken by Band Manager Paul Ausman for submission to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman". The signature is stylized with a long horizontal line extending to the right.

Paul Ausman

SMB Band Manager

The next regular meeting of the Sterling Municipal Band Commission will be

Tuesday April 12, 2022 at 6:00 p.m. in the City Council Chambers

located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081