

STERLING MUNICIPAL BAND
 Post Office Box 991
 Sterling, Il. 61081
<http://sterling-il.gov/band.cfm>

City of Sterling
 Band Commission Meeting Minutes
 9/10/2018

Commissioners & Staff		Other Attendees	
Band Commissioner Gonzalo S. Reyes	P	Shirley Sharp	
Band Commissioner Alex Segneri	P		
Band Commissioner R. Allen Lee	P		
Band Commissioner Amy Boze	P		
Band Commissioner Kevin O'Keefe	P		
Conductor Jon P. James	P		
Travel Manager Cathy L. James	P		
Business Manager Paul Ausman	A	Present for Executive Session Evaluations	

I. CALL TO ORDER

Commissioner Reyes called the meeting to order at 6:00 p.m.
 Attendance roll call was taken showing:

Attendance Roll Call				
Reyes	Segneri	Lee	Boze	O'Keefe
<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>
five (5) commissioners present				

II. CONSENT ITEMS

A. Approval of Minutes

Motion to approve the Minutes from August 13, 2018				
Reyes	Segneri	Lee	Boze	O'Keefe
	<i>motion seconded</i>		<i>motion made</i>	
	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>
Motion Carried				

B. Travel Manger

1. Library Inventory was finished and up to date after all music was collected, sorted, stamped as needed and put in boxes. I will need the flash drives to update them.

2. I have made contact with a potential Broadway-style singer as a possible guest soloist for
3. Candlelight is willing to cater the Pops concert again.
4. I have completed the required paperwork and turned it over to Allen, commission treasurer to review for The Midwest Clinic this year.
5. I'm working on changing the billing address for previous vendors that I have worked with,
6. The letter for the 2019 Pops concert rehearsal schedule is ready to be sent to band

C. Band Director

1. Picking music for rehearsals.

D. Business Manager

1. Submitted July SMB Commission meeting minutes to the City Clerk.
2. Prepared August SMB Commission meeting minutes for review at next regular meeting.
3. Prepared September payroll sheet for filing to City Payroll.

Motion to receive the Band Director, Business & Travel Managers reports				
Reyes	Segneri	Lee	Boze	O'Keefe
		<i>motion made</i>		<i>motion seconded</i>
	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>
Motion Carried				

III. FINANCIAL REPORT

Commissioner Lee reported on the past month's financial activity and posted it on dropbox.

Motion to accept the Financial report				
Reyes	Segneri	Lee	Boze	O'Keefe
	<i>motion seconded</i>			<i>motion made</i>
	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>
Motion Carried				

IV. COMMENT FROM THE PUBLIC

Shirley Sharp expressed concerns with the sale of alcohol in the park during concerts.

Commissioner O'Keefe will draft a response for Commissioner Reyes to deliver via mail or phone call. Shirley Sharp left after her presentation.

V. NEW BUSINESS

A. Payment to Patrick Sheehan for Music Arrangements

Motion to pay Patrick Sheehan for Music Arrangements for the Wayne Bergeron concert				
Reyes	Segneri	Lee	Boze	O'Keefe
			<i>motion seconded</i>	<i>motion made</i>
	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>
Motion Carried				

B. New Lock Grandon Civic Center

1. Commissioner Boze stated that everyone on the commission thinks they act in the best interest of the band, therefore none should act alone.
2. Commissioner O'Keefe stated that the decision to change the locks was wrong, and that it should have been discussed by the entire Commission.
3. Commissioner Lee stated that he felt it was right to change the locks, but it should have been a group decision.
4. Commissioner Segneri stated that he had already made his feelings known privately to Commissioner Reyes.
5. Commissioner Reyes stated that he intended to bring the matter up at the last meeting but forgot.
6. Cathy stated that she was insulted by these events.
7. Jon stated that all of his SMB keys are kept in a locked room at his house, which he has sole access to. He stops by the shell once a week to check equipment, heaters, pipes, etc. He also wanted to make sure everyone knew that the Clinton Symphony generally borrows the SMB tympani for their fall concert at Centennial Auditorium.

VI. EXECUTIVE SESSION

Motion to enter executive session				
Reyes	Segneri	Lee	Boze	O'Keefe
	<i>motion seconded</i>			<i>motion made</i>
	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>
Motion Carried				

The commission entered into Executive Session at 6:32 p.m.

Motion to return to open session				
Reyes	Segneri	Lee	Boze	O'Keefe
	<i>motion made</i>	<i>motion seconded</i>		
	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>
Motion Carried				

The commission returned to open session at 8:45 p.m.

IX. Hiring/Termination

Motion to not renew Jon James' contract as director including a one year suspension from playing with the band.				
Reyes	Segneri	Lee	Boze	O'Keefe
<i>motion made</i>	<i>motion seconded</i>			
	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>
Motion Carried				

Motion to terminate Cathy James as Travel Manager and Librarian including a one year suspension from playing with the band.				
Reyes	Segneri	Lee	Boze	O'Keefe
	<i>motion seconded</i>	<i>motion made</i>		

	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>
Motion Carried				

X. ADJOURNMENT

Motion to adjourn meeting				
Reyes	Segneri	Lee	Boze	O'Keefe
	<i>motion made</i>			<i>motion seconded</i>
	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>	<i>Aye</i>
Motion Carried				

The meeting was adjourned at 8:55 p.m.

Minutes taken by Commissioner Amy Boze, Compiled by Paul Ausman and are hereby submitted to the Clerk of the City of Sterling

Paul Ausman
Business Manager, Sterling Municipal Band

**The next regular meeting of the Sterling Municipal Band Commission will be
Monday, October 8, 2018 at 6:00 p.m. in the City Council Chambers
1st floor of 212 Third Avenue, Sterling, IL. 61081**