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**STERLING MUNICIPAL BAND**

Post Office Box 991 Sterling, Illinois 61081 <http://www.sterling-il.gov/band.cfm>

**EVENT:** City of Sterling, Illinois – Band Commission Regular Meeting  
**LOCATION:** Sterling Coliseum: 212 Third Avenue Sterling, Illinois 61081 Conference Room 104 (first floor)  
**DATE:** Monday November 14, 2016  
**TIME:** 5:30 p.m. – 6:30 p.m.

**AGENDA**

**I. Call to Order**

**II. Consensus Items**

- A. Approval of Minutes of the October 10<sup>th</sup> Regular Meeting

**III. Administrative Business**

**A. Business Manager Report {PS}**

- 1. Financial Figures (donations, payroll, requisitions) review
- 2. Approval of Financial Reports from October 2016.

**B. Travel Manager Report {CJ}**

**C. Band Director Report {JJ}**

**IV. Comment from the Public**

**V. Old Business**

- A. employment rubric finalization
- B. budget review
- C. Band members' Summer survey results
- D. Rock River Jazz Band liabilities
- E. Policy Handbook Articles I, II, III, IV

**VI. New Business**

- A. crash cymbal purchase
- B. library collator purchase
- C. 2017 Calendar perusal
- D. meeting time

**VII. Adjournment**

*...the NEXT BAND COMMISSION MEETING is...*

*...Monday December 12<sup>th</sup> at 5:30 p.m. in Conference Room 104 of the Sterling Coliseum: 212 Third Avenue*